

# NORTH OUTFALL ALLOTMENT ASSOCIATION

## CHAIRMAN

Mr.David Gelder  
37 Hill Top Crescent  
Harrogate  
HG1 3BZ  
[chairman@noaaharrogate.org.uk](mailto:chairman@noaaharrogate.org.uk)

## VICE CHAIRMAN

Vacant  
Harrogate  
[vicechairman@noaaharrogate.org.uk](mailto:vicechairman@noaaharrogate.org.uk)

## TREASURER

Mr Ken Lowther  
Harrogate  
[treasurer@noaaharrogate.org.uk](mailto:treasurer@noaaharrogate.org.uk)

## SECRETARY

Ms Judi Popplewell  
30 Old Barber  
Harrogate  
HG1 3DF  
[secretary@noaaharrogate.org.uk](mailto:secretary@noaaharrogate.org.uk)

## Minutes of the Committee meeting 8th December 2018 @ 9:30

### 1. Present

- a. David Gelder, James Nicholls, Andy Nicholls, Fiona Walker, Judi Popplewell, Peter Sanderson, Robin Adderley, Ken Lowther

### 2. Apologies

- a. Mark Nicholls, Scott Turner

### 3. Matters arising from the minutes of the last meeting 12/10/18

- a. The minutes of the last meeting were accepted as a true record with no matters arising.
- b. Proposed: Peter Sanderson Seconded: Fiona Walker

### 4. Correspondence

- a. E mail from HDAF
- b. Action - Judi - circulated previously.
- c. Letter from Harrogate Borough Council to Chair re Notice of Examination Hearings – to be circulated
- d. Action - Judi
- e. Letter from Harrogate Borough Council re Self Administration to Chair
- f. Action - David - Dealt with and replied to.

### 5. Chairman's Report

- a. Apart from correspondence, as mentioned above, there is nothing to report.

### 6. Treasurer's Report

- a. Peter Sanderson, as retiring Treasurer, handed over to Ken Lowther, incoming Treasurer. Ken will deal with the transfer documents for the bank to change over the signatories on the account. Judi will replace Fiona as Third Signatory.
- b. Action – Ken

## 7. Membership Secretary's Report

- a. Fiona Walker, as retiring Membership Secretary, handed over to Andy Nicholls, incoming membership secretary. All plots are let, we have 9 Full plots, 2  $\frac{3}{4}$  Plots, 42  $\frac{1}{2}$  Plots, 23  $\frac{1}{4}$  Plots. Rent money of £26 collected by Fiona for the letting of the vacant plots handed over to Ken. Fiona also handed over a spare key to Ken.

## 8. Web Admin Report

- a. Owing to Scott's absence there was no Web Admin report. There are still issues with the Google Groups for the Chairman. The secretary also reported that emails to [secretary@noaharrogate.org.uk](mailto:secretary@noaharrogate.org.uk) is not being forwarded to her personal email account as it should be. Action - Scott

## 9. Self Admin AGM report and Commuted sums update

- a. Information regarding the GDPR will be reported back to members after the HDFA Chairman's AGM in the New Year. The Chair also reported that we have been awarded £13.47 as part of the Commuted sums allocation.

## 10. Tenancy Agreement

- a. It was agreed that this should be revisited at the 2019 AGM. Feedback surrounding this issue is anticipated from the HDAF Chairman's AGM in the new year. Chair to feedback at the next committee meeting.
- b. Action - David

## 11. Water

- a. The water has now been turned off until the Spring. Yorkshire water to be informed of change in Treasurer.
- b. Action – David

## 12. Harrogate in Bloom events

- a. None to report

## 13. HDAF AGM

- a. David will update the HDAF with the changes to the committee. Action – David
- b. NOAA plot holders to be contacted asking for volunteers to represent NOAA at the HDAF. This is not arduous as meetings are only held monthly during the summer months. Action - Judi

## 14. AOB

- a. Thanks were expressed to Fiona and Peter for their sterling service and hard work over the last number of years.
- b. Fiona passed on the number of the contact for hedge cutting at HBC – Chris Harrison 07525 988001

- c. A question was asked as to whether there was a lower age limit for the use of machinery such as mowers, with regards to insurance cover.
- d. Action – Ken

Meeting closed: 10:30 am

Next meeting: 9/02/19 @10 am